

Chester Agricultural and Mechanical Society
PO Box 646
Chester, CT. 06412
(860) 526-5947 **NEW Email: concessions@chesterfair.org**

Rules and Regulations Pertaining to Vendors

All VENDORS MUST INITIAL EACH ITEM AND RETURN WITH SIGNED CONTRACT

1. All business pertaining to concessions must be transacted with Concessions Committee members. _____
2. Check in occurs on Friday August 25, 9:00-4:30. Fairgrounds are located at 12 Kirtland Terrace, Chester CT. Vendors will receive booth location assignment and admission bracelets upon check in. _____
3. Vendor must conduct all business in assigned booth space. Vendor must remain in booth and operating for the entire duration of the fair. Friday 6:00-11:00 (10:00 indoors), Saturday 9:00-11:00 (10:00 indoors), Sunday 10:00-6:00. _____
4. The Chester Fair reserves the right to restrict or prohibit the sale or exhibiting of anything it deems to be a threat to the safety of patrons, objectionable or offensive to the image of the Fair. The vendor acknowledges that this provision is essential to maintain the intent and character of the Chester Fair. _____
5. No smoking in booth, please utilize designated smoking areas on the fairgrounds. No pets, no firearms, no weapons. _____
6. Although every effort will be made to accommodate your request, final location of all vendor booth space is left to the discretion of the Concessions Committee. _____
7. Any new items or activities must be cleared with Concessions Committee, please provide pictures when applicable. All items for sale must be listed on contract. _____
8. Food prices must be posted and readable from a minimum of 10 feet in front of concession. Prices may not be raised on any item after opening of the Fair. The Fair does not guarantee any vendor exclusive sales rights to any products. _____
9. All craft vendors merchandise must be 100% handcrafted by vendor (sole proprietor). _____
10. Both **FOOD VENDORS and Concessionaires**- The Chester Fair is committed to taking steps to more sustainable practices. The Chester Fair's Zero Waste Program will be in it's second year of service and vendor understands that ALL requirements and potential penalties detailed on the 2023 Chester Fair Zero Waste Agreement are clearly understood and must be upheld _____
11. All Food Vendors must apply for and be issued a Department of Health Food Service License. Vendors must meet all Department of Health standards, be prepared to have their booth/trailer inspected by department officials the first day of the fair to verify that all requirements have been met and agree to unannounced visits during the fair at the Departments discretion. All vendors must display their Department of Health issued license. _____

INSURANCE AND INDEMNIFICATION

All vendors will obtain and maintain, at its own expense, general public liability insurance, insuring both itself and The Chester Fair against any and all liability or claims of liability resulting from an incident or otherwise in connection with the operations to be carried out by the vendor. A combined single limit of liability must be provided for both bodily injury and property damage. The required limits are \$1,000,000.00 for food vendors and \$300,00.00 for non food vendors. The Chester Fair must receive an original Certificate of Insurance from a company authorized to do business in the state of Connecticut with The Chester Agricultural and Mechanical Society as "Additional Insured" on or before July 20, 2023.

Non Food Vendors may purchase insurance coverage thru the Chester Fair for a fee of \$75.00 (subject to change). The vendor does hereby agree to indemnify and hold harmless the Chester Fair and its officers from all claims whatsoever, on account of any claimed damage or liability. _____

CANCELLATION POLICY

Failure of the vendor to comply with the terms of this contract can result in termination of contract by the Chester Fair and will result in forfeiture of ability to return to the Chester Fair the following year.

Any cancellation of this contract by the vendor must be done in writing to the Concession Committee before July 1, 2023, to guarantee a refund of deposit. Any cancellations after August 1, 2023 will result in forfeiture of refund. _____

Extenuating circumstances will be considered.